



**OFFICE OF THE EXAMINATION BRANCH  
MAHATMA GANDHI UNIVERSITY  
NALGONDA-508 254**

No. 400/MGU /B.Ed./Exams/2019-20

Dated: 28.01.2020

**NOTIFICATION**

**SPECIAL B.Ed. BACKLOG EXAMINATIONS**

It is hereby notified for the information of all concerned that the *Special B.Ed. ALL Semesters Backlog Examinations 2017-18 candidates* can appear Theory along with Practical Examination under the Jurisdiction of this University which will be held in the month of **February, 2020**. The Time-Table will be issued in due course. The schedule for payment of Examination fee and submission of Examination Application forms, duly completed in all respects at the Office of the Principals of the concerned College(s) are shown below:

Descriptions	Last Dates	
	Without late fee	With late fee of Rs.200/-
<u>To Students</u>  Payment of Examinations fee and submission of Examination application forms at their respective colleges.	05.02.2020	07.02.2020
<u>To Colleges</u>  1. Preparation & Submission of E.A.F. Online  2. Remittance of consolidated Examination fee through a SBI Challan Account No. 62422450289 (Bank Code No. 21270)	06.02.2020  08.02.2020	08.02.2020  08.02.2020
Submission of printed EAF form along with NR & Fee Abstract etc to the Exam Branch, MGU	10.02.2020	
Note: No application will be accepted after the last date of submission from any college and also honored direction from any corner		

**Examination Fee Structure:**

- |                               |                            |         |
|-------------------------------|----------------------------|---------|
| 1. Three or more papers       | Rs. 900 + 60(Memo charges) | = 960/- |
| 2. Up to two (2) papers       | Rs. 600 +60(Memo charges)  | = 660/- |
| 3. Improvement for each paper | Rs. 600 + 60(Memo charges) | = 660/- |

**Please do not collect the Exam Fee from Blind, Physically Disabled, and Deaf & Dumb students as per O.U Order No. 1555/228/2007-08 /Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%)**

must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.

General Conditions for the Principals:

1. The Examination Application Forms (EAF) are to be submitted online through college login. Also, hard copy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying examination (user manual is enclosed). Xerox Copies of Examination Application Forms & photographs will not be considered.
2. The Principals are requested to verify and forward all the ONLINE APPLICATION FORMS immediately WITH OUT LATE FEE FORMS AND WITH A LATE FEE FORMS ON OR BEFORE 10.02.2020.
3. The Principals are requested to pay the examination fee for received application forms and **not to pay the fee for un-received application forms**. Any excess fees for un-received application forms are not refundable. **Individual demand drafts submitted by the students will not be accepted.**
4. The Principals are requested to verify and forward all the ONLINE APPLICATION FORMS immediately along with the **Name List (Nominal Roll)** in prescribed performa, subject-wise data & fee particulars in duplicate.
  - i) A copy of MGU Affiliation Orders for the Academic Year 2017-2018.
  - ii) NO DUES CERTIFICATE from Academic Branch MGU,
  - iii) Consolidated Students attendance sheets / Statement verified through the Head, Dept. of Education.
5. Nominal Rolls should be generated using the Students Admissions Information Systems (SAIS) that is distributed to the Colleges, submit two soft copies (2 CD's) and two hard copies of nominal rolls to the Controller of Examinations after due verification by the Director, Academic Audit Cell, MGU.
6. The Principals of the Colleges are required to submit the application forms in the Office of the Controller of Examinations after obtaining the Endorsement from the Director, Academic Audit Cell, and MGU. Applications failing which will not be accepted.
7. **. No Applications will be accepted beyond 10.02.2020 from any college.**
8. Principals of the colleges are requested to submit the Application forms at the earliest possible date without waiting for the cutoff date and furnish the details in the given proformas.

**CONTROLLER OF EXAMINATIONS**

**Copy for the information and necessary action to:**

1. The Principals of concerned B.Ed Colleges.
2. The Head, Dept. of \_\_\_\_\_
3. The Director, Directorate of Academic Audit, MGU.
4. The Secretary to Vice-Chancellor, MGU.
5. The P.A. to Registrar. MGU.
6. The Public Relations Officer. MGU.