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**REGISTRAR**



**MAHATMA GANDHI UNIVERSITY**

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(Accredited with 'B' grade by NAAC)

No.273/MGU/NLG/2019-20

Date: 14.06.2019

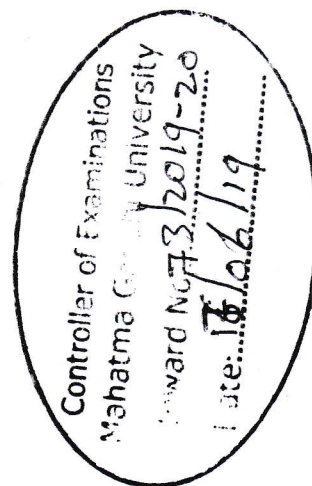
**ORDERS**

**Sub:** Mahatma Gandhi University, Nalgonda – Revision of remuneration chart for Examination related works – Orders – Issued.

The Principals and Managements of affiliated colleges are repeatedly submitting representations to enhance the remuneration to be paid to the Staff / Colleges for various examination related works.

This University has obtained the remuneration charts of other Universities to compare the rates of Mahatma Gandhi University. After getting the data from other Universities the Vice-Chancellor has constituted a committee to review and propose the revised remuneration chart relating to examinations work with the following members vide University order No.1029/MGU/NLG/2018-19, Dated:18.01.2019.

- |  |   |                 |
|--|---|-----------------|
| 1. Registrar   | - | Chairman        |
| 2. Dr.Akula Ravi, Former COE   | - | Member          |
| 3. Dr.G.Upender Reddy, Principal UCS&I   | - | Member          |
| 4. Dr.Ghanshyam Sharma<br>Principal, Govt. Degree College for Women, Nalgonda            | - | Member          |
| 5. Dr. Ravindra Chary<br>Principal, Sri Venkateshwara Degree College, Suryapet           | - | Member          |
| 6. Sri. B.Suryanarayana Reddy<br>Principal, Jagruthi Degree College, Yadadri Bhuvanagiri | - | Member          |
| 7. Controller of Examinations, MGU, NLG  | - | Member Convener |



The Committee met on 23.01.2019 and examined thoroughly the various examination related works and submitted their report proposing revised chart as detailed below;

Sl. No.	Particulars	Revised Rates (Rs.)
1	Invigilation (per session) (20:1)	150
2	Chief Superintendent (one additional Chief Supdt for every (500) students subject to a maximum of (2) Addl. Chief Supdt.	250
3	Scribe (Invigilator)	150

UG/PE/comp/2019  
12/06/2019

1	<u>Paper valuation per script</u>	
	PG Courses	17
	UG Courses	15
	ID Papers - UG/PG (2 credit papers)	10
5	Chief Examiner (valuation)	525
6	Chief Examiner (valuation) (2 credit papers)	350
7	<b>Paper Setting - PG and Professional Courses</b>	
	All subjects (including statistics practical)	600
8	<b>Paper Setting - UG Courses</b>	
	i) All subjects (including statistics practical)	500
	ii) Papers related to accounting and Taxation in Commerce & Business Management	550
9	<b>Translation :</b>	
	i) All subjects	225
	ii) Solutions & scheme of valuation	350
10	<b>Observer-cum-Squad Member</b>	
	i) Single Session (Flying & Non-Local)	600
	ii) Double Session (Non-Local)	850
	iii) Single Session (Local)	250
	iv) Double Session (Local)	450
11	<b>Route Officer-cum-Observer/Squad Member (Confidential)</b>	
	i) Single Session	930
	ii) Double Session	1110
12	UG-Question paper Moderation (per paper)	40
13	PG-Question paper Moderation (per paper)	40
14	Question paper Proof Reading	25
15	Question paper typing (Hindi/Urdu) per page	30
16	<b>Handling charges for PG External valuation - Coordinator (Minimum of Rs.100/-) per script</b>	
	<u>Subject Co-ordinator Charges for non spot valuation courses</u>	
	for 1-2500 scripts - Min.Rs.500/- (or) Rs.1.75 per script	
	2501 - 5000 scripts - Rs.4375/- + @ 1.00 per script over and above	
	<u>Office Attendant</u>	
	for 1-2500 scripts - Min.Rs.75/- (or) Rs.0.25 per script	
	2501 - 5000 scripts - Rs.625/- + @ 0.20 per script of over and above 2500	
17	Accounting of Non-Bar code/Bar code Answer Scripts (UG/PG per script)	0.45
18	Coding of Non-bar code Answer scripts (UG/PG per script)	0.70
	Coding for Revaluation of Barcode Scripts	0.70
	Manual Decoding of Revaluation of Bar Code Scripts	0.70
	Scrutiny of Valued answer scripts and award lists	0.45
19	<b>Erratic count in award lists (UG/PG per erratic award)</b>	
	i) To be deducted from valuator's bill	5
	ii) To be paid to Scrutinizer per each identified mistake	2
20	Ph.D. thesis adjudication	1500

21	Ph.D. Viva-Voce	
22	Theory Examinations	1000
	Clerk : (upto 500 - 2 clerks & 500 -1000 - 3 clerks ) Per session	35
	Water Bearer (25:1)	20
	Peon (1)	20
	Electrician (1)	20
	Day Watchman (1)	20
23	D Form download (per session)	100
24	Stationary per candidate - for Registered strength (minimum of Rs.100/-)	1.50
25	Seating Arrangement (lumpsum for each spell of exams)	
	Upto 500 strength (3 clerksx 35 = 105 & 6 Peons x 20=120/-)	(225+225) 450
	500 to 1000 strength (5 clerksx 35 = 175/- & 10 Peons x 20= 200/-)	(375+375) 750
	1000 above strength (6 clerksx 35 = 210/- & 15 Peons x 20= 300/-)	(510+510) 1020
26	PG Practical's	
	Chief Superintendent	75
	Clerk Per session	35
	Lab Assistant/Store keeper	50
	Lab Attender / Plant Collector/ Gas men	30
	Paper setting per batch	75
	Valuation (Internal & External) per candidate subject to a mini of Rs.100/-	8
	Viva-voce (Internal & External) per candidate subject to a mini of Rs.50/-	4
	Preparation of question bank for practical examinations	
27	<u>Engineering Practical</u>	
	Valuation (Internal & External) per candidate subject to a mini of Rs.100/-	8
	Viva-voce (Internal & External) per candidate subject to a mini of Rs.50/-	4
	Paper setting per batch	75
	Chief Superintendent	75
	Invigilation	40
	Clerk per session	35
	Lab Assistant (per candidate)	3
	Technician/Store keeper (per candidate)	2.25
	Peon/Kamati	20
28	B.Ed Practicals	
	i) Methodology Evaluation (for 6 candidates)	120
	ii) Computers (for 10 candidates)	120
	Valuation :	
	Valuation for every (14) projects	60
	Chief Superintendent (B.Ed. & M.Ed.)	75
29	D.PEd/B.PEd/MPed Practicals	
	Chief Superintendent	75

	Valuation (Internal & External) per candidate subject to a mini of Rs.100/-	8
	Viva-voce (Internal & External) per candidate subject to a mini of Rs.50/-	4
	Paper setting per batch	75
30	<b>UG Practical Examinations:</b>	
	Chief Superintendent per session	75
	<b>i) Physics</b>	
	Lab Assistant (1)	50
	Lab attender (1)	30
	<b>ii) Chemistry</b>	
	Lab Assistant (1) 2 days @ 50/- per day	50
	Lab attenders (1) 2 days @ 30/- per day	30
	<b>iii) Botany</b>	
	Lab Assistant (1)	50
	Lab attenders / Plant Collector (1)	30
	<b>iv) Zoology</b>	
	Lab Assistant (1)	50
	Lab attender (1)	30
	<b>v) Micro Biology / Bio -Chemistry/Bio-Tech</b>	
	Lab Assistant (1)	50
	Lab attender / Plant Collector (1)	30
	<b>vi) Electronics</b>	
	Lab Assistant (1)	50
	Lab attender (1)	30
	<b>vii) Computer Science/Computer Applications in all faculties</b>	
	Lab Assistant (1)	50
	Lab attender (1)	30
31	<b>UG Practicals Valuation:</b>	
	a) Valuation per script	8
	b) Internal Examiner (minimum)	50
	c) External Examiner (minimum)	50
	d) Paper setting for batch	75
32	<b>Field work/ Project Report/ Monographs-Dissertation study projects</b>	
	UG Projects (Incl. NCRI Project)	25
	PG Mini Projects	30
	UG/PG Mini Projects (Viva-voce) per candidate (Minimum of Rs.50/-	3
	MCA/M.Com/MBA/M.Sc./MSW (Including Viva-voce) per students	35
	BBA Project Presentation	25
33	<b>Material Charges for conduct of practical examinations</b>	
	B.Sc. MPC/BZC and other sciences (per candidate)	5.50
	M.Sc. Other than Chemistry (per candidate)	16
	MSc Chemistry (per candidate)	22
34	<b>DA per day (within the state)</b>	
	Teaching staff : AGP Rs.7000/- and above	450
	AGP Rs.6000/-	300
	Rest of the Employees :	225

	Conveyance for Examiners attending Spot valuation/Practical Exams (less than 15 kms) (not eligible for DA)	125
35	DA per day (Outside the state)	
	Teaching staff : AGP Rs.7000/- and above	600
	AGP Rs.6000/-	450
	Rest of the Employees	300
36	Travelling Allowance (for the purpose of Examination work)	
	Teaching Staff:AGP Rs.7000/- and above	
	AGP Rs. 6000/- and above	As per G.O
	Rest of the employees	Actual Bus fare
37	Bundle Receiving from various Examination Centres	
	Supdt / Sr Asst /Jr.Assst (one - per day)	150
	Attender (One - Per day )	100

The Committee also recommended to additionally pay the daily allowance to the examiners attending for spot valuation with the following slabs. (Daily allowance instead of TA)

1. Upto 25 KMS distance Rs.50/-
2. 25 KMS to 50 KMS distance Rs.70/-
3. 50 KMS to 75 KMS distance Rs.100/-
4. Over and above 75 KMS distance Rs.125/-

The above revised chart of Rates has been examined by this University and it is placed before the 60<sup>th</sup> Executive Council Meeting held on 31.05.2019 for implementing with immediate effect.

The Executive Council has resolved to approve the revised remuneration chart for the various Examination related works mentioned above for immediate implementation in Mahatma Gandhi University, Nalgonda.

In view of Executive Council's resolution the Vice-Chancellor accords approval of the above revised remuneration chart for implementation w.e.f.01.06.2019 in the jurisdiction of Mahatma Gandhi University, Nalgonda.



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NALGONDA-508 254. (T.S.)

To

1. All the Principals, University Colleges, MGU, NLG.
2. All the Directors, MGU, NLG.
3. The Controller of Examinations, MGU, NLG to communicate to all affiliated colleges of MGU, NLG.

Copy to:

1. The Finance Officer, MGU, NLG.
2. The Assistant Registrar, MGU, NLG.
3. The PS to VC, MGU, NLG.
4. The PA to Registrar, MGU, NLG.